Record of Decisions
Board Meeting
Navan Curling Club
Wednesday, September 25, 2019

Present – Board of Directors: Louis-Marie Pommainville, President | Mark Steski, Past President | Jacques Gobin, 1st Vice-President | Alicia Krolak, 2nd Vice-President | David Scott, Treasurer | Shawnee Stevens, Secretary | Phil Letendre, Communications Director | David Pynn, House and Property Director | Ken Reilly, Ice Director | Bailey Henderson, Bar Director | George Thwaites, Match Director |

1. **Call to Order** – Louis-Marie Pommainville called the meeting to order at 7:01 p.m.

2. **Check for Quorum –** A quorum was in attendance.

3. **Approval of last Records of Decisions**
3.1 Motion: Approval of May 29, 2019 Record of Decisions. Motioned by: David Scott. Seconded by: Bailey Henderson. **Result: Carried**.
3.2 Motion: Approval of August 21, 2019 Record of Decisions. Motioned by: Jacques Gobin. Seconded by: Alicia Krolak. **Result: Carried**.

4. **Business Follow-ups**
4.1 <u>Highlights from OVCA AGM - September 23, 2019</u>
- President advised OVCA development fund can borrow 50k over 7 years at -1% prime rate.
- Ronan's Law CurlON
- 50-50 tablet (casino) fundraiser
- OVCA mixed pays clubs that host the ice, which is something to consider for the future of NCC. **Closed.**

4.2 <u>Financials June 1-August 31, 2019</u>
- Treasurer advised financials completed to the end of August. 92% renewal rate not there yet with payments. Membership advised at 97% renewal for September, but doesn't include Adult Learn to Curl.
- Treasurer advised insurance renewal up $1,500 and the majority of expenses yet to come (electric, gas bills; waste removal; cleaning etc.)
- Treasurer advised last year this would be his final year and there has been interest expressed from 2nd VP's brother. **Action:** Follow-up on interest from Alicia Krolak's brother, Matthew, for Treasurer position.

4.3 <u>House & Property Director's Report</u>
- David advised gas stove installed and approved by gas tech.
- Lighting for front sign completed (no bill received yet).
- Parking repairs – contacted company and they aren't available until November.
- Carpeting on the ice will remain until next year. Discussion around cost of replacement, materials and paint chips. Should be planning replacement now for next season. **Action:** H&P to begin planning for replacement of boards and carpets for next season.
- Discussion around obtaining more lockers, everyone will keep their eyes open for used

and new options, and advise accordingly. Past President saw 20 used lockers for $1k, he will follow up. **Action:** Past President.

4.4 <u>Membership Director's Report</u>

- Membership advised 608 members registered, 593 active, 12 registrations had to withdraw (4 health and 8 no placement in leagues). 12 Learn to Curl not included in numbers (not members yet). 46 youth – down from 55 but school program will help to increase. 76 new members. 109 non returning (20%) and no exit interview in place but will send a survey at the end of February.
- Discussion around curlers turned away – all wanted specific leagues and no spots were available. **Action:** Membership Director to send exit survey for non-returning members.

4.5 <u>Match Director's Report</u>

- Match advised coaching CurlON youth and club coach clinics to proceed in Jan/Feb 2020 with no direct cost to club. Youth coach one day clinic (Sat.), club coach two day clinic (Sat., Sun.) Exploring doing a parents coaching clinic as well. **Motion: Pursue winter 2020 coaching clinics for youth and club coaches.** Motioned by: Dave Scott. Seconded by: Mark Steski. **Result: Carried.**

5. New Business

5.1 <u>Club Closure Policy</u>

- President contacted other clubs to see what they do and get more info. New policy developed in collaboration with Match. New policy differentiates between types of closures and enables communication with protocols. **Motion: To adopt Club policy for closures.** Motioned by: John Pearson. Seconded by: Jacques Gobin. **Result: Carried**.

5.2 <u>Concussion Policy Compliance Requirements</u>

- Match advised CurlON has put in place and info will be communicated with code of conduct. Applicable to all members/players and by signing as member/participant acceptance of risk and responsibility on the player. Skips to confirm return to play for players who fall and hit their head. Incident management and return to play protocols will be posted on the website. Incident reports are already filed for anything that happens on the ice. Match will work with Manager going forward. **Motion: Adopt two Codes of Conducts relating to Concussions, applying to all players. Skips responsible to obtain and collect medical clearance from player prior to returning.** Motioned by: Mark Steski. Seconded by: John Pearson. **Result: Carried.**

Action: Solicit interest from membership regarding a Health, Safety & Risk Director.

5.3 <u>Draw Time Complaint</u>

- President advised a complaint was received regarding the 6:45 draw on Friday (ALC). Discussion around decision, but 5 rotations within the league. A response was already provided to the member by the President.

5.4 <u>Flags</u>

- Discussion around flags present at the club. Match advised some members have an aversion to a particular flag and had concerns about not being heard. Suggestion made that members should attend AGM to raise the issue. **Motion: Take down the American flag hanging in the Ice Shed.** Motioned by: Shawnee Stevens. Seconded by: Jacques Gobin. **Result: Defeated.**

6. **Correspondence**
No correspondence to report at this time.

7. **Next Meeting of the Board**
The next meeting of the Board will take place on Sunday, October 27 at 1 p.m.

8. **Adjournment**
Meeting adjourned.